

## **Acceptable Use Policy**

- 1. This Acceptable Use Policy has been designed to protect WebContractor's products and to ensure that they remain functional, accessible and secure for all customers and their users.
- 2. It is a requirement of this Acceptable Use Policy that it is strictly complied with, both in letter and in spirit. In the event that you are unsure as to whether any particular use of a product is permitted, please contact us seeking clarification (for the purposes of this Acceptable Use Policy, a reference to "we" or "us" is a reference to WebContractor Limited, a company incorporated and registered in England and Wales with company number 13732759, and whose registered office is at Blackfriars House, Parsonage, Manchester, England, M3 2JA).
- 3. This Acceptable Use Policy applies to all users of our products. A reference in this Acceptable Use Policy to "you" is to any user.
- 4. You must:
- 4.1 use our products in accordance with this Acceptable Use Policy;
- 4.2 use our products in good faith and in the manner in which is intended;
- 4.3 read the documentation and ensure that you use our products in accordance with it; and
- 4.4 let us know if you become aware of anything which concerns you regarding our products, including any security issues or any breach or potential breach of the terms or this Acceptable Use Policy by you or any other party.
- 5. You must not use our products in a manner that:
- 5.1 breaches any applicable local, national or international law or regulation;
- 5.2 may damage our reputation, that of our products, or the reputation of any customer or user; and/or
- 5.3 is unlawful or fraudulent, or has any unlawful or fraudulent purpose or effect.
- 6. You may not use any of our products for any of the following purposes:
- 6.1 uploading, downloading, using or re-using any material which:
  - 6.1.1 is inaccurate;
  - 6.1.2 expresses an opinion which is not genuinely held;
  - 6.1.3 contains any material which is defamatory or derogatory of any person;
  - 6.1.4 contains any material which is obscene, offensive, hateful or inflammatory;
  - 6.1.5 promotes sexually explicit material, violence, any illegal activity or discrimination based on race, sex, religion, nationality, disability, sexual orientation or age;
  - 6.1.6 infringes the intellectual property rights or other rights of any person;
  - 6.1.7 is likely to deceive any person;
  - 6.1.8 is made in breach of any legal duty owed to a third party, such as a contractual duty or a duty of confidence;



## and/or

- 6.1.9 advocates, promotes or assists any unlawful act such as (by way of example only) copyright infringement or computer misuse; and
- 6.2 harming or attempting to harm any individual, company or other body in any way; and
- 6.3 accessing any computer, system, data or network in an unauthorised manner.
- 7. You must not:
- 7.1 use automated scripts to collect information from or otherwise interact with our products;
- 7.2 reproduce, duplicate, copy or re-sell any part of our products except as permitted by the terms;
- 7.3 impersonate any person or misrepresent your identity or affiliation with any person;
- 7.4 access without authority, interfere with, damage or disrupt:
  - 7.4.1 any part of our products;
  - 7.4.2 any equipment or network on which our products are stored;
  - 7.4.3 any software used in the provision of our products; or
  - 7.4.4 any equipment or network or software owned or used by any third party;
- 7.5 attempt to circumvent any security measure or other restriction; and
- 7.6 transmit any data, send or upload any material that contains viruses, Trojan horses, worms, time-bombs, keystroke loggers, spyware, adware or any other harmful programs or similar computer code designed to adversely affect the operation of any computer software or hardware, or to attack our products via a denial-of-service attack or a distributed denial-of service attack.